

Office of Juvenile Justice & Delinquency Prevention Tribal Youth Resource Center

Supporting Program Success: Strategic Planning

Tribal Youth Resource Center
Strategic Planning Resource Materials
Updated Summer 2020





Tribal Youth Resource Center

As a training and technical assistance provider for the Office of Juvenile Justice and Delinquency Prevention, the Tribal Youth Resource Center brings an in-depth understanding and appreciation of American Indian and Alaska Native history, customs, and Indigenous justice systems.

Native youth benefit from a value held by Native peoples:

Our Children are Sacred.



Objectives

This session provides an overview of the Strategic Planning process for OJJDP Tribal Youth Program Grantees.

- ❖ Understand the purpose and scope of strategic planning and its importance.
- ❖ Review the OJJDP Tribal Youth Program Strategic Planning process.
- ❖ Review specific components within the OJJDP Strategic Planning Tool (Strat Pak) for Tribal Youth Programs.



Strategic Planning

Planning has always been important and an inherent aspect of Tribal community ways of life and being. **Communities have historically and through generations developed plans to support positive results in many ways:**

| Event/Activity | Result |
|--|--|
| Planning for when to hunt, fish, farm, or gather | Successful hunt, bountiful harvest, plentiful supply |
| Planning for community events and activities | Connection, space and place for community members, strengthening bonds. |
| Plans for individual life events, ceremonies, meetings | Meeting physical and spiritual needs of community members, strengthening individuals, teaching ways. |

Planning the Journey

Planning for the future of the current and coming generations was and is always a priority for Tribal Nations, Villages and Indigenous peoples.

In Tribal communities, children are seen as precious gifts from the Creator and their futures involve the critical responsibility of planning and carrying out those plans with deliberation, cultural sensitivity and honor.

Strategic planning supports the **journey toward achieving community goals.**



Strategic Planning

What is strategic planning and why is it important?

Strategic planning is an organization's process of:

- Defining its strategy or direction
- Making decisions on how resources are allocated
- Pursuing the selected strategies
- Tells your story

In plain terms- Strategic planning is determining and documenting the steps that are needed between where you are now, and where you want to go.



Strategic Planning Period

- OJJDP Tribal Grantees have a strategic planning period.
- The grant requires a dedicated planning period at the start of the grant award.
- Awardees are required to submit a comprehensive plan for implementation of the program.
- Training support is provided for aspects of strategic planning and submission of the project plan.



Strategic Plan Components



- Advisory Community Circle
- Vision & Mission Statements
- Data Collection and Evaluation Plans
- S.M.A.R.T. Goals and Objectives
- Program Logic Model
- Youth and Community Engagement
- Communication Plan
- Sustainability Plan



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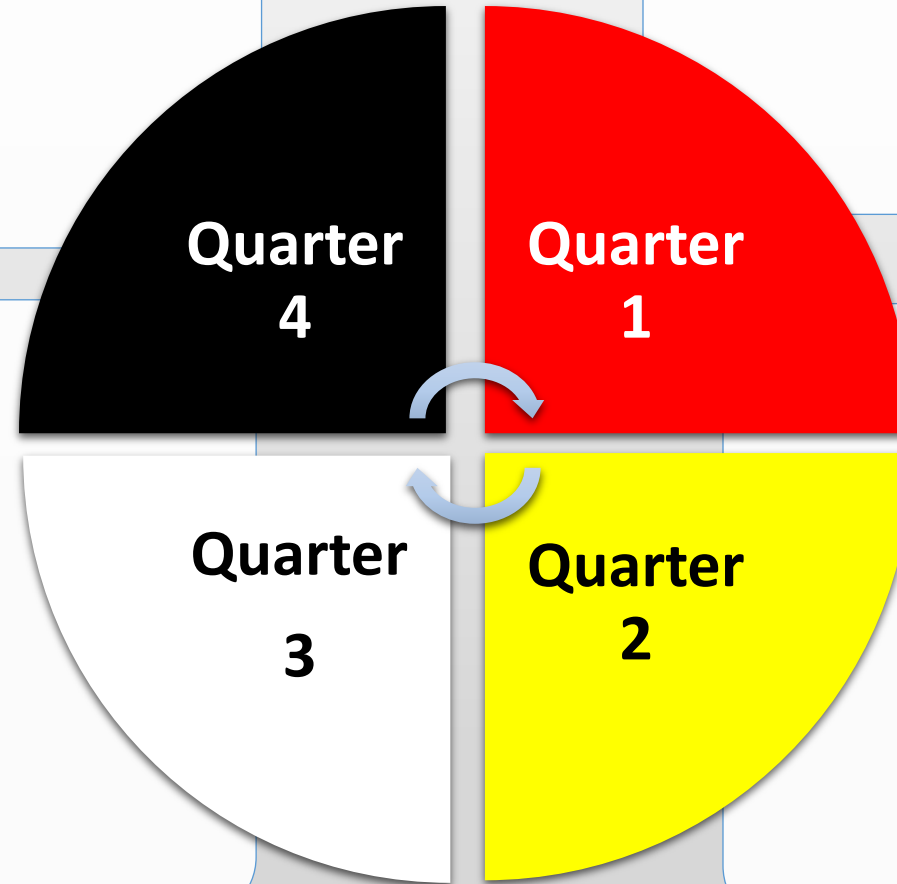
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Planning- Quick View

- **Communication Plan**
- **Sustainability Plan**
- **Submit Final Strat Pak**

- **Pre-Work**
 - **Advisory Circle, Mission, Vision**



- **Program Logic Model**
- **Youth/Community Engagement**
- **Project Timeline**

- **Strategic Planning Meeting**
- **Data and Evaluation**
- **SMART Goals and Objectives**

Community Advisory Circle



- Pre-work task:

Create and Convene Community Advisory Committee

- ❖ A cross section of committed individuals with a common purpose can support the development of the Tribal youth program.
- ❖ Selected based off of varied expertise, experience, and community knowledge. This committee may include a wide range of members from various sectors of your community.

Vision and Mission Statements



Pre-work task: Work with Advisory Circle to develop vision & mission statements

Vision Statement: A short statement that engages, inspires and motivates toward long-term desired change.

Your dream/desired end state.

- Inspirational
- Memorable
- Concise

Mission Statement: A formal statement of the aims and values of the organization.

Why your strategic initiative/program exists

- Explain in 1-2 sentences
- Brief and clear

Youth & Community Engagement



Engaging the voice of the community is key to informed and focused planning and successful program implementation and sustainability.

- Identify opportunities to share and engage your program vision/mission with the community.
- Include youth and community members in your future planning.
- Note outcomes from any community engagement processes.

Communication Plan



Communication plan will contribute to effective communication with fellow team members, partners, youth, and families.

- Tribal & community leaders
- Core service providers
- Partners
- Administrative activities to support communication

Data Collection Plan



Local level data identification and collection to support program goals, activities, quality improvement, and future sustainability planning.

- What data collection methods will you use?
- Where is the data?
- How often will the data be collected?
- Who will assist in gathering data?
- How will the data be organized, managed, and stored?

Evaluation Plan



An evaluation plan will assist the team in on-going improvement, assessment of program impact, and enhancement of overall processes and service provision.

- Goals for evaluation
- Evaluation working group
- Stakeholder engagement plan
- Evaluation activities

Data Collection & Evaluation Together



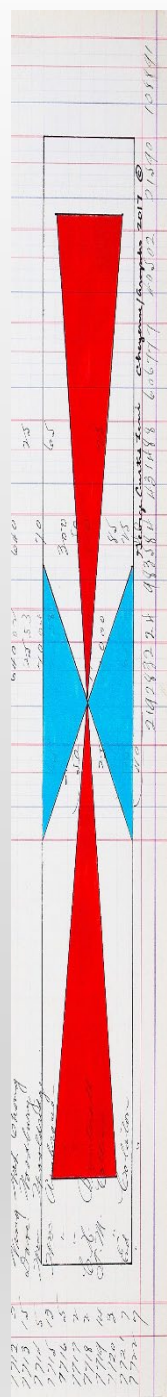
- ❖ Plan for the collection of factual observed or measurable information, including qualitative and quantitative data.
- ❖ Data collection will help develop and improve project implementation. Can assist with guidance toward decision-making.
- ❖ Evaluation can assist with supporting program improvement through review of project initiatives.

Program Logic Model



Program logic model:

- Presents a picture of how the effort or initiative will work.
- Describes inputs/activities and outputs/impacts.
- A logic model can be an effective communication tool that provides an overview of your project.



S.M.A.R.T. Goals & Objectives



Goals are developed to help achieve the outcomes you and your community want. Objectives help you achieve the goals.

- Specific
- Measurable
- Achievable
- Realistic
- Time-bound

Sustainability Plan



The key to sustainability is devising a plan for maintaining the program's vision.

- Review funding opportunities as a group.
- Engage in on-site and web-based learning events.
- Create a resource map to identify partnerships, resources, and program supports.
- Engage with leadership to discuss application for funding sources
- Develop plan to discuss and present program outcomes, data collection, and cost efficiency models to garner program support.

Customize your Strategic Plan TTA



- ❖ There are a variety of channels to receive support and information to assist you during the strategic planning process:

| | | | | |
|--|--|----------------------|------------------------|----------------------------|
| Online Learning Events | TTA Can Pull in Co-workers to support in areas of expertise. | On Demand PPT Access | Narrated Power Points | Set Aside Meetings with PM |
| Set Aside Meetings with TTA to address specific topics | TTA Can help with CAC Meetings | Recordings of OLE's | TTA Review of Progress | |

- ❖ Talk with your TTA provider to develop a plan that meets your community needs.

What are key steps to completing the strategic plan?

- ❖ **Develop a core planning team.** The planning team should include your advisory committee and any agencies or partners that will contribute to the work of the TYP.
- ❖ **Set a regular meeting schedule and keep it as best possible.**
- ❖ **Set a target date for completion.** *Due to the public health crisis, communities are encouraged to set a timeline that reflects progress toward the grant objectives, but considerate of local community realities. The timeline and proposed submission date should be communicated to your OJJDP Program Specialist.*
- ❖ **Participate in planning support sessions with your Training and Technical Assistance Coordinator.** The TYRC is available to support you as you develop your project plan.



Following the "Strat Pak" Training, please work with your team and your TTA Specialist to complete your Strategic Plan.

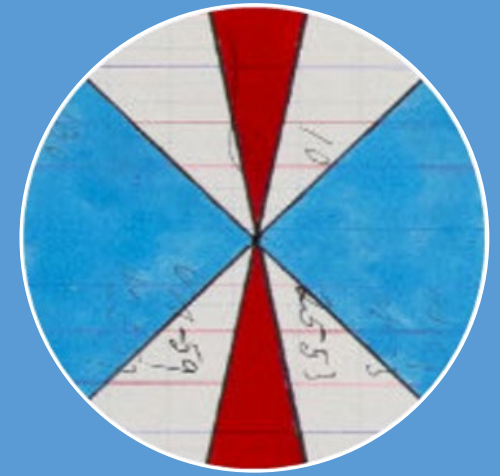


Your draft Plan should go to your TTA Specialist as soon as it is ready. They will provide feedback on your Plan prior to your submission to OJJDP.



Submit your completed Plan in the GMS through a "**Program Office Approval**" GRANT ADJUSTMENT NOTICE (**GAN**) at any time after your Plan has been reviewed by your TTA Specialist.

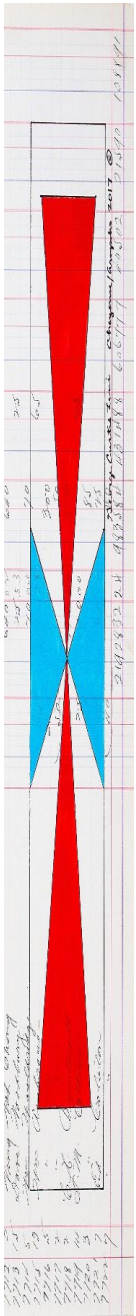
Your final Strategic Plan should be submitted no later than **December 30, 2020.**



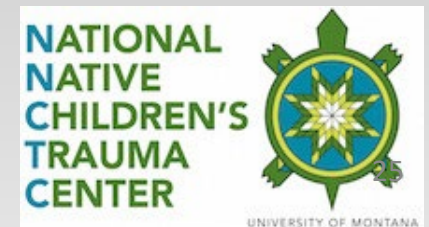
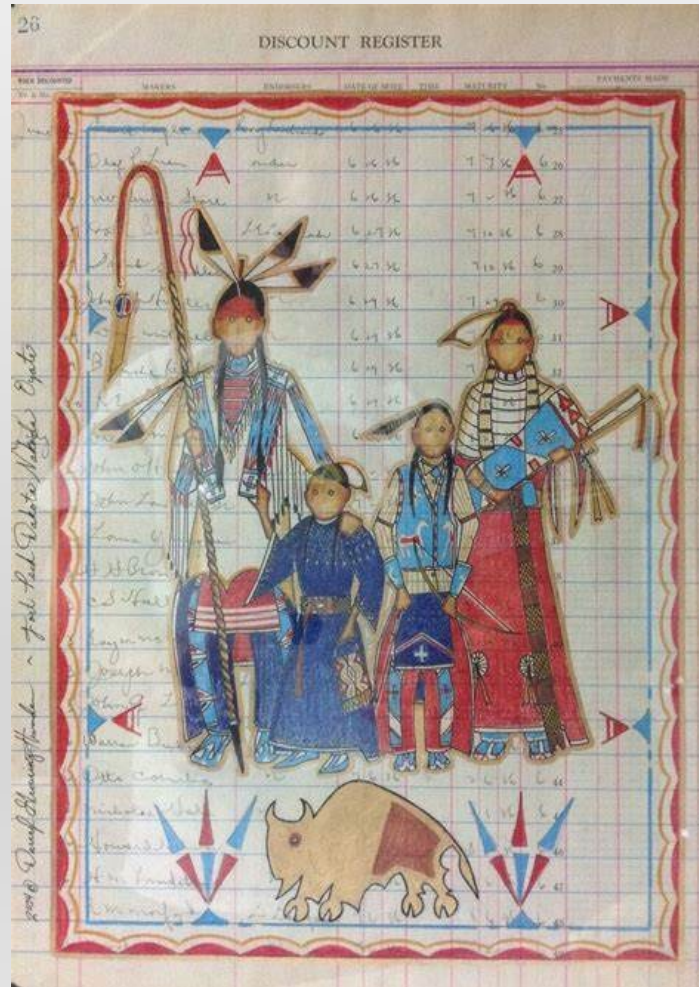
Once the Strategic Plan is submitted, your OJJDP Program Manager will review and approve your Plan or email for additional information.

PROCESS FOR SUBMITTING STRATEGIC PLAN

Discussion



Thank you for your participation





Tribal Youth Resource Center

The Tribal Youth Resource Center provides culturally based and trauma informed training, support and technical assistance to all OJJDP-funded Tribal Youth Programs & Tribal Juvenile Healing to Wellness Courts grantees, as well as all interested federally recognized tribes.

Request Training & Technical Assistance:

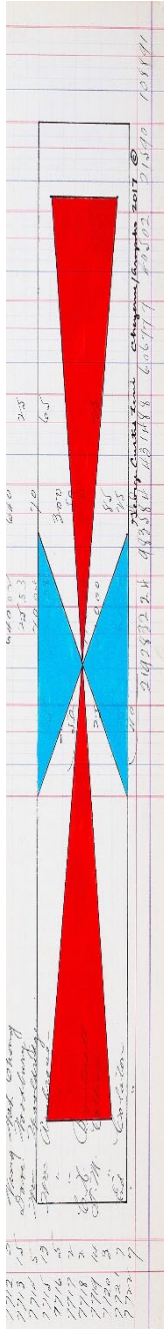
Please visit: www.TribalYouth.org

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Tribal Youth Resource Center

The Tribal Law and Policy Institute is a Native owned and operated non-profit dedicated to providing free publication resources, comprehensive training, and technical assistance for Native nations and tribal justice systems. In partnership with the Tribal Law and Policy Institute, the National Native Children's Trauma Center offers numerous resources, trainings, and support materials to serve Tribal Youth Programs and Healing to Wellness Courts.

Please visit: www.home.tlpi.org/

